



GoTriangle  
Operations & Finance Committee  
September 02, 2021  
8:30 am-10:00 am Eastern Time

*The GoTriangle Operations & Finance Committee will meet remotely on Thursday, Sept. 2, 2020, at 8:30 am.*

*Microsoft Teams meeting | Join on your computer or mobile app*

*Click here to join the meeting*

*Or call in (audio only) +1 252-210-4099  
Phone Conference ID: 562 701 266#*

**I. Call to Order and Adoption of Agenda**

*(1 minute Vivian Jones)*

ACTION REQUESTED: Adopt agenda with any changes requested.

**II. Draft Minutes - August 5, 2021**

*(1 minute Michelle Dawson)*

ACTION REQUESTED: Approve minutes.

**III. Demolition of Vacant Structures on Farrington Road**

*(10 minutes Gary Tober)*

ACTION REQUESTED: Recommend that the Board authorize staff to enter into a contract with Corbett Clearing & Demolition, LLC ("Contractor") for the demolition and site clearing of all structures located at stated addresses on Farrington Road, Durham, NC.

Attachment A

**IV. NCDOT Grade Separation Projects**

*(10 minutes Gary Tober)*

ACTION REQUESTED: Recommend that the Board authorize staff to enter into easements, right of entry agreements, and other agreements, acting on the advice of counsel, necessary for NCDOT to complete two grade separation projects located on railroad right of way in Wake County owned by GoTriangle.

**V. Adjournment**

*(Vivian Jones)*

**GoTriangle Board of Trustees**  
**Operations & Finance Committee Meeting Minutes**  
**August 5, 2021**  
Held Remotely via WebEx

**Committee Members Present:**

Corey Branch (arr. 8:33 a.m., left 9:08 a.m.)    Jennifer Robinson (left 9:00 a.m.)  
Vivian Jones, Committee Chair                      Stelfanie Williams (arr. 8:33 a.m.)  
Michael Parker

**Committee Members Absent:**

Valerie Jordan

Committee Chair Vivian Jones officially called the meeting to order at 8:32 a.m.

**I. Adoption of Agenda**

**Action:** The agenda was adopted by consensus.

Branch and Williams arrived.

**II. Approval of Minutes**

**Action:** On motion by Parker and second by Robinson the minutes of June 3, 2021, were adopted. Upon vote by roll call, the motion was carried unanimously.

**III. By-laws Update to Facilitate Remote Committee Meetings**

Thomas Henry presented recommended changes to the by-laws to allow the committees to continue meeting virtually by using remote conferencing technology or a physical gathering of the members. He added these changes to the by-laws only relate to committees, not to meetings of the full Board.

**Action:** On motion by Robinson and second by Parker the Committee voted to recommend the Board approve the revised by-laws for the purpose of facilitating the continued use of remote conference technology during committee meetings. Upon vote by roll call, the motion was carried unanimously.

**IV. Contract for Design of 75 GoDurham Bus Stops**

Richard Major requested authorization for the President/CEO to execute a task order for bus stop design services with on-call consultant Ramey Kemp & Associates. His presentation update on GoDurham bus stop improvements is attached and hereby made a part of these minutes.

Major stated that over the last three years, working through the City of Durham's development services department GoTriangle has been able to reduce design

costs to \$10,000 per bus stop. He noted that the minimum M/WBE goal is 12% for the work.

During FY20-21, construction was completed on improvements at 51 bus stops and Simme-Seat benches were installed at 28 bus stops. In the current fiscal year, construction will occur at an additional 35 bus stops and Simme Seats, solar lights and real-time signs will be installed at priority locations. Major shared the steps involved in the process of making the improvements starting with identifying the stops where improvements are needed through public engagement, executing agreements, performing survey and design, obtaining necessary permits, acquiring real estate, procuring contractors and executing those contracts as well as managing construction. From start to finish, work can take well over a year.

Major said that in addition to the \$10,000 per stop for design work, up to \$40,000 additional can be required for property acquisition, construction and purchase of amenities. He pointed out that over the past three years, M/WBE participation was 82%, well above the 24% goal.

Major mentioned an online interactive map that provides information about on-going and planned projects.

Williams pointed out that this is a great opportunity to highlight the business relationships GoTriangle has developed through this process.

Parker asked about incorporating art on bus shelters. Major responded that process is underway.

**Action:** On motion by Robinson and second by Parker the Committee voted to recommend the Board authorize the President/CEO to execute a task order for bus stop design services under Master Agreement with Ramey Kemp and Associates for On-Call Architectural and Engineering Consultant Services for an amount not to exceed \$750,000. Upon vote by roll call, the motion was carried unanimously.

Robinson left.

## V. FY22 GoTriangle Budget Amendments

Sandra Freeman shared several amendments to the FY22 budget:

- Revenue reduction of \$1 million in Regional Bus Capital Projects Fund – method of showing projects carried forward from the prior year
- Revenue increase in Ridesharing Fund - allocations for Durham \$484,300; Orange \$207,500; and Wake \$215,477
- Revenue reduction of \$17,890 in General Fund - expected expenses for Johnston County

- Expenses increased of \$289,600 in Ridesharing Fund - compensation study impacts
- Revenue increase of \$25,758 in Ridesharing Fund - indirect cost expense

Freeman stated the overall changes are a decrease of \$1.3 million in revenue. The overall budget is \$77.8 million in revenues and \$72.5 million in expenditures, with a budgeted positive reserve of \$5.3 million. She reminded the committee this positive reserve is the result of \$15.9 million in CARES Act funding.

**Action:** On motion by Parker and second by Branch the Committee voted to recommend Board adoption of the budget ordinance amendments as presented. Upon vote by roll call, the motion was carried unanimously.

## VI. FY21 Financial Results through May 2021

Sandra Freeman's presentation is attached and hereby made a part of these minutes. She said considering the challenges during the year, GoTriangle performed well.

### ***Year to Date Revenues***

- Total revenues through May \$34.7 million (69.4% of budget), compared to \$25.5 million in FY20 same period
- Transit service revenue for bus and paratransit \$6.7 million compared to \$5.7 million in FY20
- \$5 Vehicle Registration taxes \$6.1 million, compared to \$4.8 million in FY20 (revenues posted monthly versus quarterly)
- Vehicle Rental taxes \$3.7 million, compared to \$5.4 million in FY20 (due to COVID-19 travel restrictions)
- Grant revenues \$4.5 million, compared to \$3.4 million in FY20
- Investment income \$1.4 million, flat to FY20
- FY21 one-time Federal CARES Act grant reimbursement \$7.9 million
- Other reimbursements \$2.6 million
- Miscellaneous revenues \$2.9 million

### ***Year to Date Expenses***

- Total expenses through May \$32.9 million (61.5% of budget), compared to \$37.7 million in FY20 same period
- Transit operations expenses \$22.4 million, compared to \$22.4 million in FY20
- Administrative department expenses \$4.4 million, compared to \$5 million in FY20
- Capital expenditures \$6 million, compared to \$10.4 million in FY20

Freeman stated there are no concerns with cash balances and forecasts the year will end with positive net revenues.

Branch left.

Freeman reported that the county transit plans are doing great. She reminded the committee that there is a three month lag in reporting, so the May results reported here are receipts through February.

#### **Durham Transit Plan**

- Total revenue \$34.4 million, compared to \$31.3 million in FY20 same period
  - ½ cent transit tax \$28 million, compared to \$27.3 million in FY20
  - Vehicle rental tax \$700,000, compared to \$1.1 million in FY20
  - Vehicle registration taxes (\$3 + \$7) \$2.3 million, compared to \$1.7 million in FY20
- Total expenses \$12 million, compared to \$5.6 million in FY20 same period

#### **Orange Transit Plan**

- Total revenue \$9.6 million, compared to \$7.8 million in FY20 same period
  - ½ cent transit tax \$8.1 million, compared to \$6.4 million in FY20
  - Vehicle rental tax \$384,000, compared to \$527,000 in FY20
  - Vehicle registration taxes (\$3 + \$7) \$1.1 million, compared to \$800,000 in FY20
- Total expenses \$3.9 million, compared to \$4.8 million in FY20 same period

Freeman noted that the sales reimbursements in Orange County have not come through.

#### **Wake Transit Plan**

- Total revenue \$102.7 million, compared to \$98.2 million in FY20 same period
  - ½ cent transit tax \$89.7 million, compared to \$84.5 million in FY20
  - Vehicle rental tax \$2.5 million, compared to \$3.4 million in FY20
  - Vehicle registration taxes (\$3 + \$7) \$10.1 million, compared to \$6.9 million in FY20
- Total expenses \$26.5 million, compared to \$34.4 million in FY20 same period

Freeman stated that the Wake Transit Plan budget was very conservative and revenues are expected to be significantly above budget and some projects currently in reserves could be released. The vehicle rental tax is the challenge in all counties with reduced travel during the pandemic.

**VII. Adjournment**

**Action:** Committee Chair Jones adjourned the meeting at 9:20 a.m.

Prepared by:

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Michelle C. Dawson, CMC  
Clerk to the Board of Trustees

Draft

## MEMORANDUM

**TO:** GoTriangle Board of Trustees Operations & Finance Committee  
**FROM:** Director of Real Estate and Facilities  
**DATE:** August 26, 2021  
**SUBJECT:** Demolition of Vacant Structures on Farrington Road

### Strategic Objective or Initiative Supported

Promote a culture of safety.

### Action Requested

GoTriangle requests that the board authorize staff to enter into a contract with Corbett Clearing & Demolition, LLC (“Contractor”) for the demolition and site clearing of all structures located at the following addresses:

- a. 5017 Farrington Road, Durham, North Carolina
- b. 5015 Farrington Road, Durham, North Carolina
- c. 5009 Farrington Road, Durham, North Carolina
- d. 4825 Farrington Road, Durham, North Carolina
- e. 4815 Farrington Road, Durham, North Carolina

### Background

The remaining vacant structures on the 23.71 acres acquired for the Rail Operations Maintenance Facility (ROMF) located on Farrington Road (Attachment A) should be demolished as the project was discontinued, the structures are no longer maintained, and they present a health and safety risk. 4919 Farrington Road was demolished in 2019. GoTriangle will continue to maintain the vacant land once demolition is complete.

### Financial Impact

The project will be completed for \$46,000. Funding is currently included in the Durham and Orange FY 2022 Durham and Orange Transit Work Plan.

### Attachments

- Attachment A | Map and addresses of the former ROMF properties

### Staff Contacts

- Gary Tober, 919.485.7577, [gtober@gotriangle.org](mailto:gtober@gotriangle.org)
- Richard Major, 919.485.7483, [rmajor@gotriangle.org](mailto:rmajor@gotriangle.org)

Attachment A



- 5003 Farrington Road
- 4919 Farrington Road (Parcel 156)
- 5009 Farrington Road (Parcel 157)
- 5013 Farrington Road
- 4925 Farrington Road
- 5015 Farrington Road (Parcel 154)
- 5103 Farrington Road
- 5017 Farrington Road (Parcel 153)
- 4825 Farrington Road (Parcel 161)
- 4815 Farrington Road (Parcel 160)
- 4817 Farrington Road
- 4809 Farrington Road
- 4901 Farrington Road

**Total: 23.71 Acres**





Connecting all points of the Triangle

# MEMORANDUM

**TO:** GoTriangle Board of Trustees Operations & Finance Committee

**FROM:** Director of Real Estate and Facilities

**DATE:** August 26, 2021

**SUBJECT:** **NCDOT Grade Separation Projects at New Hope Church Road and East Millbrook Road in Raleigh**

### Strategic Objective or Initiative Supported

Improve mobility, strengthen partnerships, and promote a culture of safety

### Action Requested

GoTriangle requests that the Board authorize staff to enter into easements, right of entry agreements, and other agreements, acting on the advice of counsel, necessary for NCDOT to complete two grade separation projects located on railroad right of way in Wake County owned by GoTriangle. GoTriangle will also require FTA approval for both projects.

### Background and Purpose

#### *New Hope Church Road Grade Separation*

This project will eliminate the New Hope Church Road at-grade crossing and replace it with an overhead grade separation across the CSXT and GoTriangle ROW. NCDOT is requesting approximately 0.59 acres of permanent easement to maintain the structure, approaches and associated drainage from GoTriangle. This roadway is currently a City of Raleigh street. Once the project is complete, the City of Raleigh will be responsible for the maintenance of the structure, approaches and drainage.

#### *East Millbrook Road Grade Separation Project*

NCDOT proposes a grade separation and permanent crossing closure on Millbrook Road under the CSX S-Line in Wake County. The proposed grade separation will include a railroad bridge approximately 176 feet long and 36 feet wide, to accommodate the existing freight track with room for a second future main track. The purpose of the proposed project is to eliminate the hazardous at-grade railroad crossing in north Raleigh in order to improve traffic and pedestrian safety which will enhance the movement of people and goods in the region. This project will also allow for increased frequency and speed of CSX freight trains, plus future intercity passenger, and commuter rail trains. Construction of the temporary railroad detour requires a temporary right of entry agreement and/or temporary construction easement from GoTriangle. Once construction



of the project is complete, with the permanent track on the existing CSX ROW, the temporary construction easement will terminate.

### **Financial Impact**

None. GoTriangle will not be compensated for the easement as the project benefits transportation in the region and makes the crossings safer. GoTriangle will not be responsible for any construction or maintenance costs.

### **Attachments**

- None

### **Staff Contacts**

- Gary Tober, 919.485.7577, [gtober@gotriangle.org](mailto:gtober@gotriangle.org)
- Thomas Henry, 919.485.7589, [thenry@gotriangle.org](mailto:thenry@gotriangle.org)

