

**GoTriangle Board of Trustees
Meeting Minutes**

December 18, 2019

Board Room, The Plaza, 4600 Emperor Blvd., Suite 100
Durham, NC

Board Members Present:

Will Allen III	Vivian Jones
Corey Branch	Valerie Jordan
Sig Hutchinson	Mark Marcoplos
Wendy Jacobs (arr. 12:30 p.m.)	Ellen Reckhow

Board Members Absent:

Michael Fox (excused)	Steve Schewel (excused)
Michael Parker, Chair (excused)	Nina Szlosberg-Landis (excused)
Jennifer Robinson (excused)	

Vice Chair Sig Hutchinson officially called the meeting to order at 12:09 p.m.

II. Recognition

C. Oath of Office – Corey Branch

Wake Forest Mayor and Board member Vivian Jones administered the oath of office to Corey Branch, representative of the City of Raleigh.

I. Adoption of Agenda

Action: On motion by Allen and second by Reckhow the agenda was adopted. The motion was carried unanimously.

II. Recognition

A. Introduction of New Hires

President and CEO Curran announced the hiring of: Sharon Chavis, Program Coordinator and James Bordeaux, Talent & Development Manager.

B. Announcement of Promotions

Curran announced employee promotions:

- Miguel Benitez - Bus Operator II to Bus Operator III
- Felecia Martin - Bus Operator II to Bus Operator III

III. Public Hearing

Vice Chair Hutchinson opened the public hearing on the FY19 Section 5307 Program of Projects and Schedule at 12:13 p.m. There being no comments, the hearing was closed.

IV. Public Comment

No comments.

V. Consent Agenda

Action: On motion by Jones and second by Allen the consent agenda was approved. The motion was carried unanimously.

The following consent agenda items were approved:

- November 20, 2019 – Regular Session Minutes;
- By-laws amendment;
- Unsealing closed session minutes;
- Adoption of Resolution 2019 0004 *Resolution of the GoTriangle Board of Trustees Approving Final Section 5307 Program of Projects for FY 2019 ; and*
- Adoption of Resolution 2019 0005 *Resolution of the GoTriangle Board of Trustees Authorizing the Filing of Applications with the USDOT and the NCDOT for Grants Authorized by 49 USC Chapter 53, US Code of the Federal Transit Act, As Amended (2010-06-21/R-) and Article 2B of Chapter 136 of the North Carolina General Statutes.*

VI. Presentations

A. Orange County Transit Plan Update

Travis Myren's presentation is attached and hereby made a part of these minutes.

B. DBE – MBE – WBE Update

Sylvester Goodwin's presentation is attached and hereby made a part of these minutes.

Jacobs arrived.

The Board discussed its desire to see a higher goal for DBE and that staff begin tracking MBE and WBE participation.

VII. General Business Agenda

A. Items Removed from Consent Agenda

None.

B. Operations & Finance Committee Report

Sig Hutchinson reported that staff presented the Comprehensive Annual Financial Report (CAFR) and GoTriangle's auditor will present to the full Board in January.

1. Transit Vehicle Purchase Authorization

Action: On motion by Allen and second by Reckhow the Board authorized the interim president and CEO to execute a contract for the purchase of six (6) low floor diesel Gillig buses from Gillig Corporation for fixed route service with a maximum dollar amount of \$3,283,236. The motion was carried unanimously.

C. Amendment to the HR&A Contract (RUS Bus)

President/CEO Curran requested an amendment to the HR&A contract so they can continue to help negotiate development agreements with Hoffman and Associates for RUS Bus.

Action: On motion by Reckhow and second by Marcoplos the Board voted to authorize an amendment to the HR&A contract to increase the project budget up to an additional \$135,000. The motion was carried unanimously.

D. President and CEO Search Committee Report

Will Allen reported on behalf of the Committee that our search firm, KL2, reports over 30 resumes were received for the position, with 12 meeting all or substantially all of the qualifications. KL2 is in the process of screening the applicants. The Committee will meet January 2nd to select a finalists for interviews, which will be scheduled for January 28-29th.

VIII. Other Business

A. President and CEO's Report

A list of contracts approved by the president and CEO is attached and hereby made a part of these minutes.

Curran highlighted the following items:

- The Finance team is preparing for a presentation on going fare free.
- Staff is developing a maternity/paternity policy.
- Staff is seeking a consultant to help develop a strategic engagement plan that can be tailored to specific projects.
- Conversations have begun with Hoffman & Associates on the development agreements for RUS Bus.

1. Capital Projects Status Report

Katharine Eggleston's presentation and status report are attached and hereby made a part of these minutes.

2. Wake Transit Update

Steven Schlossberg reported that the City of Raleigh has issued a RFQ to advance New Bern Avenue BRT. Raleigh and Cary are coordinating their studies on the Western Boulevard Corridor Study and the downtown multi-

modal transit facility, respectively, to deliver a joint LPA recommendation for Western Boulevard BRT in March. Raleigh hopes to kick off in early 2020 the South BRT corridor study. Schlossberg stated that the regional technology integration study currently is winding down. CAMPO staff will be presenting the Wake Transit Vision Plan next month.

3. Communications Update

Mike Charbonneau informed Board members of a media event to unveil the new electric buses on January 7th at Raleigh Union Station. He stated that in 2020 staff will be revamping the GoPass program make it more consistent, developing an employer toolkit for TDM and continuing the “Your Better Way to Go” ridership campaign. He added that there will be marketing and educational efforts aimed towards mobile ticketing.

B. General Counsel’s Report

General Counsel Tom Henry noted the following items:

- Legal is involved in negotiations for the RUS Bus development.
- GoTriangle is awaiting a response from the Board Chair’s letter requesting additional time to pay back the Federal interest on several properties in Durham and Wake counties.
- Legal is helping craft a multi-partner MOU for the commuter rail project.
- Legal responded to a request from Norfolk Southern about GoTriangle’s legal authority to enter into agreements. NS has now asked us to provide a formal legal opinion regarding our indemnity ability.
- Participated with other Plaza Building staff in a shadowing experience of staff at the BOMF.

C. Vice Chair’s Report

No report.

D. Board Member Reports

1. CAMPO Executive Board Representative

No report.

2. DCHC MPO Board Representative

Reckhow reported that the board received an update from TJCOG on the TDM plan and delayed adoption for additional work on it. She also stated that staff presented financials for Orange and Durham County transit projects.

3. Regional Transportation Alliance (RTA) Representative

No report.


IX. Adjournment

Action: On motion by Branch the meeting was adjourned at 2:16 p.m.



Michael Parker, Chair

Attest:



Michelle C. Dawson, CMC
Clerk to the Board